

Appendix A: 2019/20 Q1 promises performance

Ref	Promise	When by	Lead officer/s	Lead Board member	2018/19 Q4/end of year	2019/20 Q1	RAG status
<b>Priority: People</b>							
<b>Goal: Helping people to be healthy, happy, active and supported</b>							
19/20 P111	Work with partners to increase levels of cycling and walking by supporting the delivery of new routes in Evesham and the development of cycling and walking plans for Droitwich Spa and Pershore by 31 March 2021.	31/03/2021	Fred Davies	??		Co-ordination meetings have been held with relevant county and Wychavon officers to help with the delivery of cycling and walking projects in Evesham. The procurement of footpath improvements in Corporation Meadow, Evesham to provide a surface suitable for cyclists has been undertaken and works will start in Q2 with funding from the county council. A Future High Street Fund application which included active transport proposals was submitted but we have subsequently heard has not been successful. An option for the delivery of a foot and cycle path along Wyre Road, Pershore is being prepared as part of the Pershore Northern Link Road scheme. Finally Pershore has attracted a Tour of Britain Mens cycle stage on 12 September – this will be used to help promote local interest in cycling.	Amber
16/17 P111	Invest up to £5 million in sport and leisure facilities by 2020.	31/03/2020	Jem Teal	Rob Adams	<p>We have completed the third year towards this promise. Since 2016 we have invested above the four year promise figure of £5 million. The total amount so far is £5,645.89 based on:</p> <p>WDC capital fund £3,944,088 - key projects include Droitwich Leisure Centre refurbishment and Evesham leisure Centre Extension. New Homes Bonus £313,113, Community Grants £40,200 and section 106 funds £1,348,493.</p> <p>We are currently awaiting news Evesham 3G pitch (total value £1.5 million), The feasibility study for droitwich 3G is expected during May.</p>	<p>Work has commenced in Inkberrow on an extensive s106 project, involving the bowls club, tennis club, football club and play area. The football element is subject to a grant to the Football Foundation that WDC is assisting with.</p> <p>The Evesham 3G was successful in its football Foundation Fund Grant (£576K) and we are awaiting the conclusion of the footpath diversion before works commence.</p> <p>A way forward has been identified in developing football facilities at Droitwich Leisure Centre, involving the key clubs.</p>	Green
18/19 P112	Work with partners and sports clubs to set out detailed plans and investment opportunities for multi-sports hubs for Droitwich Spa, Evesham and Pershore by 31 March 2020.	31/03/2020	Jem Teal	Rob Adams	<p>The funding application for the Evesham 3G project has been submitted and results are expected in May.</p> <p>Because of ground conditions a feasibility study has been procured to look at a Droitwich 3G pitch. In addition a condition survey has been procured to evaluate the longevity of droitwich leisure centre.</p> <p>In Pershore we are still awaiting the 106 payments to progress school sports facilities improvements.</p>	<p>Decisions by the special Executive Board and then Council on 24 July regarding 3G sport pitches for Evesham and Droitwich are key to the delivery of our vision for multi sports hubs in these towns. See above for further information</p>	Green
<b>Goal: Supporting people most in need</b>							
19/20 P121	Work with partners to improve social mobility across the district and invest a further £200,000 over three years to support and improve outcomes for free school meal eligible children and their families.	31/03/2022	David Manning	Christopher Day		<p>Expression of Interest submitted to the WCC Business Rates Pilot scheme. This has been successful and a full application to the scheme is being worked up. If successful this application will add significant additional resource to the £200,000 budget. Project plan being shaped with three main key areas - Early Years / Key Stage 2+ and positive activities.</p>	Green
17/18 P122	Invest in and work with partners to pilot a three year programme to improve aspirations, health and life chances in the Droitwich West ward.	31/03/2020	Cherrie Mansfield / David Manning	Christopher Day	<p>The wider estate regeneration project is still under consideration and discussions have taken place regarding the future of the pub. Support for the community centre has continued with an AGM planned and new trustees being recruited. The agreements with DCVS and the Community Association have been extended for another year. Improvements to the Westwood Road open space have now started with a view to completion by the summer. A new project to improve the underpasses on the estate has been started and is at feasibility stage. This project heavily involves DAFFY and the Youth Council from the High School. The new residents' group is continuing to grow and now has its own chair and secretary. We are continuing to support this group but in an increasingly light touch way.</p>	<p>The bid to the lottery supported by Wychavon that will see community support and outreach on the estate for the next three years has been successful and DCVS has secured £360,000 over three years. It will also see the community centre supported and financially viable for the foreseeable future. We have recruited new trustees for the Community Association and they are starting to turn the centre round. The new public open space on Westwood Road has been completed and we have brought in £10,500 match funding from the Town Council to support this. The feasibility on the underpasses project is still ongoing and we are working up a project with the High School to build a community education centre.</p>	Green

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18/19 P123	Work with partners to support people affected by the roll out of Universal Credit from November 2018 by 31 March 2020.	31/03/2020	Vic Allison	Ron Davis	We have held a councillor briefing, arranged for DWP to present at our Landlords Forum and partnered with 6Towns Credit Union. We have supported claimants with digital and personal budgeting support and have liaised with the CAB who take over this support role on 1 April 2019. We will continue to advise and signpost claimants by keeping information on our website up to date.	There will be a less proactive role for us now that the CAB have taken over the provision of digital and personal budgeting support. We continue to support the DWP with Universal Credit claims through Civica and offering digital access at our contact centres for claimants.	Green - completed
18/19 P124	Develop and implement a homeless prevention plan including earlier intervention for those threatened with homelessness, more prevention tools and a personal engagement plan for customers setting out how we will work together to solve their housing difficulties by 31 March 2020.	31/03/2020	Elaine Salter	Christopher Day	During Quarter 4 the team has held an internal prevention tool workshop to identify where there may be new tools which we can consider implementing as part of our service offer in preventing and relieving homelessness. There is also specific work in progress regarding our service response to rough sleepers. An Expert Panel Event was held in February to consider what actions and initiatives we can put in place. There has been particular focus on trialling a 'Housing First' model. The outcomes of these events and workstreams will feed in to the development of our homeless prevention plan which has to be in place by March 2020	During the last quarter, further work has been undertaken within the service to review progress in the implementation of the Homeless Reduction Act 2017. This has identified what is working well and where further actions would help improve the visibility of the work and the work flow. This learning will inform the Homeless Prevention Plan. The action planning as a result of the Rough Sleeper Task & Finish Group is also in progress and changes are being made to the Worcestershire Homeless Strategy to incorporate requirements of the National Rough Sleeper Strategy including any new high level strategic actions. It is proposed that the first draft of the Rough Sleeper Task and Finish Group Action Plan will be ready this Autumn. Final meeting is due to be held on the 11 September 2019 for group sign off.	Green
<b>Priority: Place</b>							
<b>Goal: Keeping the district clean, green and safe</b>							
19/20 P211	Work with partners to reduce the crimes most affecting our district through supporting communities, delivering education and awareness campaigns, coordinating community days of action and property marking events.	31/03/2020	Rob Rich / Elliott Nixon MHDC	Rob Adams		Provided home security equipment to victims of burglary and domestic violence. Held eight property marking events with over 100 items of property marked. Launched a property marking scheme in Fladbury. Supporting development of 15 Neighbourhood Watch schemes. CCTV cameras currently installed in two locations. Multi-agency estate walkabout at Westlands in June.	Green
19/20 P112	Over the next two years install at least 20 additional electric vehicle charging points in car parks across the district and publish a plan setting out how we will encourage businesses, developers and communities to install more charging points.	31/03/2021	Vic Allison David Niblett	Emma Stokes		Following a review of the identified sites and confirmation of the availability of an electricity connection, tenders have been invited for the installation of the charging points.	Green
19/20 P213	Invest £200,000 over the next two years to improve play areas, equipment and paths in our parks.	31/03/2021	Jonathan Hulbert	Emma Stokes		Order placed for first project to start in September/ October. Some other projects in planning stage.	Green
19/20 P214	Work with partners to promote and support delivery of the emerging Worcestershire Pollinator Strategy including the creation of new and improved habitats for bees, butterflies and other insects in council managed green spaces by 31 March 2021.	31/03/2021	Jim Burgin Liz Etheridge Jonathan Hulbert	Tony Rowley Emma Stokes		Joint working between Heritage and Parks and Green Space to establish new habitats in Droitwich, Evesham and Pershore with more planned. Early results are promising and areas are being assessed for possible improvement. Signs have been installed to indicate areas for pollinators. We are looking to harvest seed from some areas for use on improving existing areas and starting new ones. Also working with Worcs County Council on the County Pollinator Strategy which is informing local strategy development. FAQ's on web site. Supporting Parish Councils with advice and identifying habitat creation opportunities. Resoration works at Avon Meadows to create 5ha of species rich grassland. Transferring thinking and opportunities to MHDC in developing the 5Yr Action through the Environment Policy Development Panel.	Green
16/17 P214	Adopt at least three new play areas and open spaces in the towns.	31/03/2020	Sharon Casswell	Emma Stokes	Two new play areas already adopted to date, no others this quarter but we still have another year to complete so well on track.	The adoption process is progressing for two play areas with associated open space in Evesham (Offenham Road) and one off Kilbury Drive, Whittington again with associated public open space.	Green

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18/19 P217	Run a three year campaign to reduce litter and use of plastics involving a package of measures including education, litter picks and enforcement action by 31 March 2021.	31/03/2021	Sharon Casswell	Emma Stokes	Registered two pick up points for Crisp Packet Recycling in Pershore and Evesham as part of plastic reduction pledge. Ready to be launched when boxes arrive. Launched adopt a street scheme with 50 sign ups in the first two weeks and little promotion. Any Bin Will do stickers produced and ready to be implemented from April. Installed 20 additional bins at grot spots across Evesham. Installed three cigarette ballot bins in Evesham High Street/Port Street as a trial with early results showing a reduction in cigarette litter in immediate surrounding areas. Tenants of flats in part of Evesham have been written to regarding disposal of rubbish at the front of their properties.	Launched Adopt a Street campaign with 93 individuals signed up and 13 businesses. Hosted a public meeting with Evesham Anti-Litter Group with 50 people attending. Launched Green Dog Walker Scheme with Cllr Emma Stokes among those signing up. Installed 20 new litter bins at grot spots in Evesham. Identified 12 additional grot spot locations in Westlands, Droitwich for further action. Signed up to the government's anti-litter campaign Keep it, Bin It Installed crisp packet recycling point at Hetty's Vintage Tea Room in Pershore with 418 packets collected for recycling.	Green
18/19 P218	Install adult changing places in public toilets in Broadway, Droitwich, Evesham and Pershore by the end of 2019.	31/12/2019	Sharon Casswell	Emma Stokes	Tenders returned and the successful contractor has started works to Church Close ,Broadway.Due to complete end of June 2019. This will be the third changing places facility installed. Church Walk pershore - planning application submitted aim to start works September and complete end December 2019.	Changing places toilets have been installed in the following public toilets:Viaduct meadow - Evesham , Church Close - Broadway and St Andrew's - Droitwich . The final toilet will be incorporated into the new build Church Close Pershore by the end of December 2019.	Green
<b>Goal: Delivering quality, affordable homes</b>							
19/20 P221	Create a new urban designer role to lead work on delivering well designed, high quality and locally distinctive development.	31/03/2020	Jack Hegarty	Tony Rowley		Recruitment underway in quarter two for new Urban Designer. Interviews took place in August and appointment made.	Green
16/17 P221	Identify local housing needs and support the delivery of sites for rural affordable housing.	31/03/2020	Elaine Salter	Christopher Day	Completed Housing Needs Surveys for Norton Juxta Kempsey and Offenham Parishes and planning to undertake further Housing Needs Surveys across the District. The initial estimates of new affordable homes for Q4 is 89 and of these 21 units (23.6%) were delivered in rural areas. These included 5 units in Bishampton,2 units in Cropthorne, 8 units in Bevere (North Claines) and 6 units in Fernhill Heath (North Claines). The remainder delivered in the market towns of Droitwich, Pershore and Evesham.	Completed Housing Needs Surveys for Norton Juxta Kempsey and Offenham Parishes and planning to undertake further Housing Needs Surveys across the District. The initial estimates of new affordable homes for Q4 is 89 and of these 21 units (23.6%) were delivered in rural areas. These included 5 units in Bishampton,2 units in Cropthorne, 8 units in Bevere (North Claines) and 6 units in Fernhill Heath (North Claines). The remainder delivered in the market towns of Droitwich, Pershore and Evesham.	Green
16/17 P222	Improve the standards of at least 200 private sector homes through giving advice, carrying out inspections, providing support to owners and taking action where necessary.	31/03/2020	Elaine Salter	Christopher Day	This quarter the standards of 17 properties have been improved. Bringing the total to 202 in total exceeding the target of 200 by 2020.	This quarter the standards of 17 properties have been improved. Bringing the total to 202 in total exceeding the target of 200 by 2020.	Green - completed
18/19 P223	Promote opportunities for custom and self-build housing by March 2020.	31/03/2020	David Hammond / Fred Davies	Christopher Day		We take every opportunity to promote this through pre-application advice and are actively seeking possible sites for self build.	Green
18/19 P224	Start building our first homes through the new Wychavon housing company by 31 March 2020.	31/03/2020	Vic Allison	Christopher Day	We are pursuing a partnership approach rather than using a housing company. This will potentially achieve the same result of housing supply and financial return for the council more quickly with less costs and risks. We hope to report back with specific proposals for our first development later in the year.	Still on track for reporting specific proposals for a partnership approach rather than a housing company approach later in 2019.	Amber
<b>Priority: Prosperity</b>							
<b>Goal: Attracting businesses and quality jobs</b>							
19/20 P311	Build small business units for rent and create a Wychavon business hub to pilot providing support to at least three businesses at key stages of their development by 31 March 2021.	31/03/2021	Phil Merrick / Chris Brooks with Vic Allison	Richard Morris		Preparatory work is being undertaken.Visits have been made to Wyre Forest, Worcester City and Tewkesbury to evaluate similar projects and understand how they could be implemented. A detailed specification for the conversion of part of the ground floor at the Civic Centre to a Wychavon business hub is being prepared.	Green
19/20 P312	Work with partners to help transform and revitalise our town centres so they are fit for the future and establish an initial seed-fund of £150,000 to help develop masterplans for our three towns by 31 March 2021.	31/03/2021	Phil Merrick / Chris Brooks	Richard Morris		Whilst the bid to the Future High Streets fund for Evesham was not successful, a bid for a Heritage Action Zone has been made for Droitwich. The approach to masterplanning is being developed via the Town Panel	Green

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19/20 P313	Deliver the first phase of our tourism action plan through producing a targeted marketing plan, arranging business networking events and planning a familiarisation event for journalists and group travel organisers by 31 March 2021.	31/03/2021	Chris Brooks	Richard Morris		The marketing plan has been completed and the plan is on track. The Vale and Spa brand continues to build traction with almost 3,500 recipients of the newsletter.	Green
16/17 P311	Use our investments to support the creation of 400 new job opportunities by March 2020 with a focus on advanced engineering and the agri-tech sectors.	31/03/2020	Phil Merrick / Chris Brooks	Richard Morris	Kimal and Spires Healthcare have both taken possession of their units at Worcester 6. The year has seen considerable progress towards the target, which remains on track for 2020.	Primafruit phase 2 at Vale Park, Evesham = 49 jobs Kimal completed move to Worcester 6 from previous Droitwich operation = net gain of 46 additional jobs So Q1 equals 95 additional jobs.  Prospects for Q2 is excellent with occupation by Cornelius and Spire Health at Worcester 6. Future job creation also healthy with construction underway by Kohler Mira at Worcester 6 and White Logistics at Interbrook, Pinvin.	Green
16/17 P312	Assist at least 100 business start-ups and the growth of existing businesses by helping to deliver an additional Business Enterprise Centre in the district by March 2020.	31/03/2020	Chris Brooks	Richard Morris	Start ups have remained low throughout the last few years, and this is the case across the county. Plans are now being developed to use office space within the Civic Centre to develop a small business enterprise centre.	There continues to be low level of business start-ups, which is a reflection on the low unemployment rate. Further details on this part of the promise will follow.  The development of a Business Enterprise Centre has focused on the provision of a managed office scheme and previously identified property opportunities have been taken up by larger businesses such as Vax in Droitwich Spa – an excellent alternative. The focus of effort is now with the Wychavon business hub (see P311) . However we remain open to other options as opportunities arise.	Amber
<b>Goal: Improving people's skills to succeed</b>							
16/17 P322	Help at least 30 more young people a year in Wychavon to gain engineering skills and qualifications by supporting initiatives such as the Mechanical Engineering Technology Academy in Evesham.	31/03/2020	Chris Brooks	Richard Morris	This has been the most challenging promise to support, because of the changes to the META project with the new ownership of Evesham College. Specific figures currently are: Heart of Worcestershire College: 21 in total, or which 17 are at intermediate (level 2) and 4 at advanced (level 3) Warwickshire College Group: 14 in total: • 1 of these is level 2 - in the 2nd year of their apprenticeship • 4 of these are level 3 - these are in the 1st year of their apprenticeship • 2 of these are level 3 - these are in the 2nd year of their apprenticeship • 5 of these are level 3 - these are in the 3rd year of their apprenticeship • 2 of these apprentices completed this year Rotec Academy: 2 apprentices currently, in their last year. Rotec have also re-started their schools work experience programme and have 7 booked on already  So currently there are 37 apprentices engaged in engineering that are known	Figures for apprenticeship uptake are revised periodically by the Skills Funding Agency (SFA) and the figures for the 17/18 academic year are now showing that 130 people were on apprenticeships linked to manufacturing and engineering for that year. This is encouraging as it's the 2nd highest number for the Worcestershire districts, with only Wyre Forest with a higher figure, and reflects the work done by the skills officer and colleagues to promote engineering and STEM subjects to young people. Up to date figures for this year are not available from the SFA at this time.	Amber
17/18 P323	Offer support and additional funding to encourage small and medium sized businesses to take on up to 30 new apprenticeships during 2018/19 and 2019/20.	31/03/2020	Chris Brooks / Sue Owens	Richard Morris	The funding available for 2018/19 has all been committed, and this particular promise is now in its final year. The programme has been very successful, and a full report will be presented to Board in 2019 with a view to extending the project beyond March 2020.	This promise is, as it was last year, up to and ahead of schedule. The programme has been very successful and a request to maintain the levels of funding beyond the life of the current promise is being taken to the Executive Board in September.	Green
<b>Goal: Supporting and engaging with communities</b>							
19/20 P333	Deliver a three year programme of funding, mentoring and advice to strengthen and improve a range of community-led rural transport options.	31/03/2022	Jem Teal	Rob Adams		Agreed that this would be led by a working group drawn from the Rural Panel and chaired by Liz Eyre. First meeting of the Rural panel is the 22nd. July. Scoping work is underway, incorporating a watching brief on the Community Transport review at County.	Green

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18/19 P331	Run a two year programme of workshops for town / parish councils and community groups on a range of topics such as funding, running a successful village hall, setting up a community shop, local transport schemes that bring together successful examples and share best practice to enable other communities to implement their own solutions to local needs.	31/03/2020	Cherrie Mansfield / Jem Teal / David Manning	Rob Adams	In March we held three workshops. Five people attended a workshop on planning and running a successful consultation and four attended a session on setting up a community organisation and assessing the strength of your community. The small numbers of attendees allowed for a more informal approach tailored to participants' needs. We held a popular workshop on identifying and applying for funding Cropthorne and Charlton village hall. 21 people from a wide range of organisations attended.  During 2018/19 as a whole we offered eight workshops. We successfully delivered five of these to around 80	Developed and begun promoting a programme of ten community workshops covering eight different topics.  Around 70 people attended our parish and town councils event on 13 June. The evening included bite-sized updates on a range of topical issues including homelessness, adopt-a-street scheme, Community Legacy Grants, the South Worcestershire Development Plan, Wychavon Village of Culture. There was also a choice of more in depth, practical workshop sessions, as well as the chance for some interaction, which was well received.	Green
18/19 P332	Launch a Wychavon village of culture competition and trial it for three years.	31/03/2021	Jem Teal	Rob Adams	We have completed the first year of this new promise and a winner has been identified. We are now reviewing how we can seek more applications as we go into the second year of this initiative celebrating the mixed of	Launched at the Parish Council Event on 13th. June – feedback from the Parish Councils suggested an earlier launch was appropriate as many don't meet in July and August.	Green

#### RAG status tally - 29 promises

Red	0
Amber	4
Green	23
Green - completed	2
No new data available	0
<b>Total</b>	<b>29</b>